



Westfield Primary School  
01761 413662  
office@westfieldprimary.com  
[www.westfieldprimary.com](http://www.westfieldprimary.com)  
Headteacher: Mr Simon Mills



Friday Note  
18 Oct 2019

## Dear Parents

### Early Morning Activity

Westfield is proud to be a very approachable school and our Early Morning Activity session from 8.30am to 8.45am is an important part of this policy. It is also an opportunity for a quick chat with a member of staff regarding perhaps a change in collection arrangements or something that has happened since the previous day that we may need to know.

If there is a greater concern then ask the class teacher to arrange a later, more convenient time during which this matter can be discussed. Please remember as there are children present at this time of day, certain conversations are not appropriate for the classroom and could cause distress. In addition to this, Mr Mills, Mrs Bowery and Mrs Potts are also usually available.

### Breakfast Club

Breakfast Club runs from 7.45am everyday. Breakfast is served from 7.45-8.15am. Breakfast will not be given after this time.

### Football

What a great day we had last weekend watching the Bath City match. A huge thank you to Mr Dix for arranging a wonderful Westfield day out.

### Safeguarding

Please can we remind parents that you are only allowed in certain areas of the school buildings. Doors and entrances are clearly signed stating which places are for staff only which includes the Atrium building for Years 4, 5 and 6. If a member of staff finds somebody in an unauthorized area then expect to be challenged – this is to ensure that all children and staff are safe in school at all times.

### Bags of Help

Please don't bring them in before November 13<sup>th</sup> as we have nowhere to store them.

## Reading Raffle

### Key Stage 1

Winners	72% Rabbit
	65% Owl
	53% Badger
	39% Bumblebee
	33% Panda
	23% Squirrel

### Key Stage 2

Winners	90% Eagle
	79% Falcon
	77% Dragonfly
	76% Butterfly
	75% Panther and Turtle
	50% Dolphin
	42% Monkey



## Help your child with home reading

Please can you make sure that you hear your child read their school reading book 5 days each week. This needs to be recorded in their reading record book. At KS1 we ask parents and carers to fill out the comments, whereas in KS2, the children should be recording what they have read and writing a comment. Both reading books and reading record books need to be in school EVERY DAY!

## Holidays

Government guidelines, which came into effect on 1st September 2013, prevent Headteachers from granting any leave of absence during term time purely for the reason of a family holiday.

If you feel you have an exceptional circumstance you must speak to the Headteacher prior to making any arrangements or taking any absence. In accordance with our Attendance Policy, please note that **a family holiday is not an exceptional circumstance and will be subject to a prosecution.**

Any unauthorised absence will be recorded on your child's attendance records. This may result in legal action as follows, a Penalty Notice to be issued to parents who commit such an offence in accordance with Section 444A of the Education Act. The penalty is £60 per parent, per child, if paid within 21 days or £120 if paid within 28 days. Failure to pay may result in prosecution where on conviction you would be liable to a fine of up to £1000.

### Is your child eligible for Free School Meals - EBB?

Please register your child (including those in Reception, Year 1 and Year 2) for free school meals if you are in receipt of qualifying benefits. Registration will attract additional funding for our school for Pupil Premium (£1,320 per Primary pupil). You can register your entitlement for Free School Meals - Eligible by Benefit (EBB) if you have children who attends a school in Bath and North East Somerset, and you are in receipt of any of the qualifying benefits listed below. Qualifying benefits for Free School Meals:

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income Support
- Income Based Jobseekers Allowance
- Income Related Employment and Support Allowance
- Child Tax Credit, without any Working Tax Credit, and an annual household income (as assessed by Her Majesty's Revenue and Customs) that is not more than £16,190
- Run-on Working Tax Credit which is only paid for 4 weeks after you STOP qualifying for Working Tax Credit
- Guaranteed Element of State Pension Credit

How to register – just call! Call the Free School Meals helpline on 01225 394317 to make a telephone registration. They will need you to tell them your National Insurance Number when you call. Please note that the Local Authority will check your eligibility to qualifying benefits on your behalf using the DFE online Free School Meal Eligibility Checking Service. Your National Insurance and Date of Birth must be accurate.

### Diary Dates

#### Oct

Mon 21 Parents Evening  
 Wed 23 EYFS & KS1 Stay and Read  
 Thurs 24 Parents Evening  
 Fri 25 Pupils break up for half term

#### Nov

Mon 4 Pupils return to school

Thurs 7 KS1 & Year 3 Bedtime Story 6.00pm  
 Year 4 – 6 Poetry Slam  
 Mon 11 Flu Vacs  
 Thurs 14 KS2 Stay and Calculate  
 Thurs 21 KS1 Stay and Calculate  
 Mon 25 PTA AGM 6.00pm  
 Fri 29 Christmas Bingo



#### Dec

Mon 9 – Fri 13 Nativity Week  
 Fri 13 PTA Christmas Fair  
 Tues 17 Christmas Services  
 9.15am and 2.00pm  
 Wed 18 Christmas Lunch  
 Thurs 19 Phase 3 Carol Concert  
 Fri 20 Pupils break up for Christmas

#### Jan

Mon 6 Inset Day  
 Tues 7 Inset Day  
 Wed 8 Pupils return to school  
 Tues 14 KS2 Stay and SPAG  
 Thurs 21 KS1 Stay and SPAG

#### Feb

Mon 17 – Fri 21 Half Term  
 Thurs 27 KS1 Stay and Read  
 Fri 28 Reports Out

#### March

Mon 2 Book Week  
 Parents Evening  
 Thurs 5 KS2 Stay and Read  
 Book Day – Dress Up  
 Parents Evening

#### April

Mon 6 – Fri 17 Easter Holidays  
 Wed 22 KS2 Stay and Multiply  
 Wed 29 KS1 Stay and Multiply

#### May

Tues 5 – Thurs 7 Year 4 Camp  
 Fri 8 Bank Holiday  
 Mon 11 Year 6 SATs Week  
 Fri 15 Inflatable Day  
 Year 3 Sleepover  
 Mon 25 – Fri 29 Half Term

#### June

Tues 9 KS1 Stay and Puzzle  
 Tues 16 KS2 Stay and Puzzle  
 Thurs 25 Sports Day  
 Fri 26 Reports Out  
 Mon 29 Shuffle Up Morning



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**July**

Thurs 2 Shuffle Up Day  
Mon 6 – Fri 10 Fantastic Futures Week  
Thurs 16 Year 6 Leavers Services at Church  
Mon 20 Inset Day  
Tues 21 Pupils break up for Summer

**Sept**

Thurs 3 Pupils Return to School